



Community/Large Group Activity Request Form (CAR)

This Community Activity Request (CAR) is required to be completed for all community/large group events. Communities/multiple troops may host events that will benefit the community as long as they are approved. These events can include: Product Rally's, Ceremonies, Trainings, Badge/Journey Days, Team/Committee Adult Meetings, etc.

Please be sure to submit this form to the **Community Safety Coordinator** for all events that are open to the community or multiple troops, a minimum of one month prior to the date for approval. Once the Community Activity Request is approved, the person that submitted the request along with their Volunteer Relationship Manager will receive the approval email.

Please Note: This form is not for camporees or individual troop activities. Individual troops will still need to complete a TAR to attend this Community event/activity.

Please select the type of activity you are requesting approval for:

Product Rally ___ Ceremony ___ Service Day ___ Badge/Journey Day ___ Other _____

Facility Name and Address: _____

Date of Event: _____ Time of Event: From _____ to _____

Service Community: _____ Name of Volunteer Lead: _____

Email: _____ Contact Phone: _____

Number of Expected Participants: DY ___ BR ___ JR ___ CD ___ SR ___ AMB ___

Female Adults ___ Male Adults ___

Always be sure to have the following paperwork, forms, and supplies with you at all times :

- GSC Emergency Procedures
- Completed Rosters
- Parent Permission Forms
- Annual Health History Forms for all Adults and Girls, with Current Medications
- General First Aid Kit and Log
- Approved TAR's
- Insurance Claim Forms
- Waivers if Applicable
- Accident Reports

For large events check Safety Activity Checkpoints to see what type of first aider is required for the event in addition to the troop first aiders.

As the responsible adult for this event, I have checked all applicable guidelines according to Volunteer Essentials, Safety Activity Checkpoints, and any other specific guidelines. I have verified that all adults/girls are aware of the protocols and all girl/adult ratios have been met:

Volunteer Name Typed : _____ Contact Email: _____

Date: _____

CSC Name _____ CSC Signature: _____

Approved: ___ Yes ___ No Date: _____

Community-Multi Troop-Large Group Event Details

Please list below your detailed description of your event. Please include a detailed explanation for the methods that will be in place to adhere to all health and safety protocols regarding the event you are requesting approval for, be sure to include a schedule, safety protocols, and an overview.

Schedule for the Day

Safety Protocols

Event Overview